



EMPLOYMENT OPPORTUNITY

PART-TIME MAINTENANCE ASSISTANT

Job Description

Stockton Shelter for the Homeless is looking for a Maintenance Assistant for our Housing Opportunities for People with AIDS (HOPWA) program. This position is part-time (24 hours per week) Monday, Wednesday and Friday, 7:30 am – 4:00 pm. Salary is \$14.00 per hour. This position reports to the Director of Operations.

Responsibilities

- Will embrace the mission of the Stockton Shelter for the Homeless.
- Assist in ensuring the functioning of two houses and the five condominiums owned by the Stockton Shelter.
- Assist in maintaining the grounds, gardens and buildings.
- Train and supervise volunteers assigned to assist in the performance of assigned duties.
- Perform general repairs as requested.
- Maintain equipment to ensure proper functioning and lasting performance.
- Carry out other duties as assigned.

Requirements

- High school diploma
- Minimum of one-year experience in general, skilled maintenance and repair work including carpentry, plumbing, electrical and basic building up-keep, as well as landscaping.
- Understanding of basic materials and equipment, both hand and powered tools, required to perform a variety of landscaping and repair work (plumbing, carpentry, painting, etc.)
- Must possess a valid California Class C driver's license, proof of insurance, and/or have access to reliable transportation.

To apply for this position, please submit an application, resume and cover letter.

Incomplete applications or those without a resume and cover letter will not be considered.

Applications are available online at www.stocktonshelter.org/employment/ or in the Family Shelter at 411 S. Harrison Street, Stockton, CA . You may apply in person or by emailing your application, resume and cover letter to info@stocktonshelter.org.

WITH SUPPORT FROM OUR COMMUNITY, STOCKTON SHELTER FOR THE HOMELESS COMPASSIONATELY ADDRESSES THE NEEDS OF HOMELESS INDIVIDUALS AND FAMILIES BY PROVIDING SAFE SHELTER, BASIC NECESSITIES AND A STRUCTURED OPPORTUNITY TO REGAIN SELF-SUFFICIENCY.